

MINUTES: 6/8/2018

TYPE OF MEETING	AANP Annual Business Meeting I
FACILITATOR	Elizabeth Cochran, MD
NOTE TAKER	Carlye Armstrong, AOE

I. Call to Order

PRESENTER	Elizabeth Cochran, MD
COMMUNICATION	With a quorum of members present, President, Dr. Elizabeth Cochran, called the Annual Business Meeting I of the American Association of Neuropathologists to order at 11:45 a.m.
DISCUSSION	 Approval of 2017 Minutes The minutes for the 2017 Business Meetings were approved by a motion, second and unanimous approval without discussion. The 2018 Annual Business Meetings were distributed to AANP voting members electronically prior to the Annual Meeting.

II. In Memoriam

PRESENTER	Charles L.White III, MD, Interim Secretary-Treasurer
COMMUNICATION	 In the past year, leadership was made aware of the passing of AANP members and/or key members in the field of neuropathology. Their involvement with the AANP and in the field, were remembered and honored and a moment of silence was taken for the following individuals: Catherine Bergeron, MD Catherine Daumas-Duport, MD. PhD Chandrakant Rao, MD Mary Herman Rubinstein, MD William Schoene, MD

III. National Prion Disease Pathology Surveillance Center

PRESENTER	Mark Cohen, MD
COMMUNICATION	 The number of cases submitted has slightly decreased from the previous year. May 2017 – April 2018 AANP members submitting to NPDPSC: 55 Tissue samples submitted by AANP members: 138 Percentage of NPDPSC cases submitted by AANP members: 38% NPDPSC Wall of Fame (May 2017 – April 2018) was presented Future: CWD is virulent among animals; in vitro testing of passing among animals Thanks for the AANP support

IV. ICN Updates

PRESENTER	Dr. Shigeo Murayama, MD, PhD
COMMUNICATION	 This communication began with a video and slides, presented by Dr. Murayama to promote the ICN meeting in Tokyo (19th ICN), September 23-27, 2018 Attendees will participate in hot topic discussions and discover cutting-edge research Appreciate the cooperation with AANP and Neuropathologists of the association, neurodegenerative disease. No CTE in Japan; Suggestions welcome Thank you to members that support this meeting.

V. Committee Reports

COMMITTEE	Awards Committee
PRESENTER	Fausto Rodriguez, MD, Chair
COMMUNICATION	 20 total members on the committee 6 new members 218 abstracts, 64 Platform Presenters, 154 Poster Presenters The number of abstracts in 2017 was 179, this has decreased marginally from 2017, still up from 178 in 2016. There are 5 Awards to be judged during the meeting and awards to be given on Sunday Neurodegenerative – Hirano Award and Terry Award Neuro-Oncology – Rubinstein Award Any: Experimental Neuropathology – Weil Award Clinical Neuropathology (Except Neurodegeneration) – Moore Award Dr. Rodriguez reminded members to view posters and presenters during breaks and designated poster viewing time from 4:00 – 4:45 pm on Friday, June 8 and 3:30 – 4:15 pm on Saturday, June 9.
COMMITTEE	Program Committee
PRESENTER	Julia Kofler, MD, Chair
COMMUNICATION	 16 members on the committee Continued use of Abstract Submission Site (Sierra Bay Technologies/Precis) 218 abstracts submitted Similar in comparison to 2017 (219 abstracts) 22% increase from 2016 (178 abstracts) 16% increase from 2015 (188 abstracts) Discussion of distribution of abstract categories Tumors and Neurodegenerative account for 67% of all abstracts submitted 16 Session Co-Chairs/Moderators were highlighted and thanked for their service Trainee Travel Awards to be given at the Trainee Luncheon today, Friday, June 8 include: AANP Travel Awards Matthew Rose, Brigham and Women's & Boston Children's Hospitals, Harvard Medical School Clio Gonzalez Zacarias, University of Southern California Morgan Shannon, Boston Children's Hospital Richard Davis Travel Award Winners Bryan lorgulescu, Brigham Young University, Women's Hospital Olga Krasnozhen-Ratush, NYU Langone Medical Center Hsiang-Chili Lu, Washington University in St. Louis School of Medicine ISN Travel Awards Winners Burge Parkshage Chula Kanishka Ananda Lal, National Hospital of Sri Lanka Sung-Hye Park, Department of Pathology, Seoul National University Hospital, Barcelona, Spain R13 Grant Travel Awards Fadi Hanna Al-Shaikh, Mayo Clinic Nima Sharifai, Washington University of South Carolina Thomas Pearce, University of Pittsburgh Medical Center Christopher Borck, New York City Office of the Chief Medical Examiner Doreen Palsgrove, Johns Hopkins Univvers

COMMITTEE	Nominating Committee
PRESENTER	Arie Perry, MD, Chair
COMMUNICATION	 4 members on the committee The Committee voted to accept the slate of nominees for the 2018-2019 year. Awards for Meritorious Contributions to Neuropathology Hannah C. Kinney, MD Rebecca Folkerth, MD – Presenter Brian N. Harding, MA, DPhil, BM, BCh, FRCPath David Ellison, MD, PhD – Presenter Executive Council Member Nominees: President-Elect: Daniel Brat, MD, PhD Vice President-Elect: Eileen Bigio, MD VP for Professional Affairs: Doug Anthony, MD, PhD Secretary-Treasurer: Charles L. White, III, MD Assistant Secretary-Treasurer: Eddie Lee, MD, PhD Member At Large: Peter Nelson, MD Member At Large: Peter Nelson, MD E. Tessa Hedley-Whyte, MD Adekunle Adesina, MD, PhD Arnulf Koeppen, MD Alexander Judkins, MD George Perry, PhD
VOTE	A motion to accept the nominations was made and seconded. The motion was approved unanimously without discussion.
COMMITTEE	Membership Committee
PRESENTER	Peter Pytel, MD, Chair
COMMUNICATION	 7 members on the committee AANP Membership at a glance 738 members 476 active members 51 affiliate members 211 senior members 7 New Active Member Applications 21 New Affiliate Member Applications 19 Affiliate Members to Active Member Applications 9 Senior Member Applications 3 Cancellations Improving the membership database Database accuracy is an area of continued effort. Targeted communication sent to Junior members who should transition to encourage change to Active status. Special thanks to Neuropath Program Directors for your recruitment efforts.
VOTE	A motion to accept the new membership and changes in membership status was made and seconded. The motion was approved unanimously without discussion.
COMMITTEE	Constitution Committee
COMMUNICATION	 Steven L. Carroll, MD, PhD, Chair 5 members on the committee Proposed Constitution Amendments Article 11: Diagnostic Slide Session Section 11.1 – ADDITION: The Diagnostic Slide Session (DSS) shall be a regular component of the AANP Annual Meeting program. It shall provide a forum for Neuropathologists and trainees to present and discuss educational, interesting, rare, or otherwise noteworthy cases of human or animal diagnostic material whether obtained at surgery or autopsy, fostering debate regarding important interpretative elements in diagnostic neuropathology.

 Section 11.2- ADDITION: The DSS shall function as a section within the AANP with operational aspects managed by the Moderator and the Manager, and Charter Members of the DSS, subject to oversight and approval of the Executive Council.
Proposed Amendments By-Laws
• Article 12: Amendments
 Section 12.1 – CHANGE: A motion to amend the Constitution may be made by
the Constitution Committee or by five other active members. If initiated by the
latter, they should sign such a motion and present it to the Secretary Treasurer,
who in turn will submit it to the Constitution Committee for consideration and comments.
 Section 12.2 – CHANGE: Motions to amend Article 11: Diagnostic Slide
Session must be approved by the DSS Moderator and the Manager, and the DSS Charter Members.
 Section 12.3 – CHANGE: Any motion to amend the Constitution must then be
communicated to the members of the Association at least four weeks prior to
soliciting a vote, either at the annual business meeting or electronically. For such amendments to be adopted, it shall require an affirmative vote of two-
thirds of the active members present at the annual business meeting or two-
thirds of the member votes that are received electronically.
ADD: Section 12.1: As defined in Article 11of the Constitution, the Diagnostic
Slide Session (DSS) was established to provide a forum for consultation among
Neuropathologists and their trainees by resenting educational, interesting, rare, or otherwise noteworthy cases of human or animal diagnostic material whether
obtained at surgery or autopsy, fostering debate regarding important
interpretive elements in diagnostic neuropathology.
ADD: Section 12.2: The DSS shall function as a section within the AANP, with
all operational functions managed by the DSS Officers and the advisory group
of the Charter Members. ADD: Section 12.3: The DSS will use the tax Identification Number of the AANP
 ADD: Section 12.3: The DSS will use the tax Identification Number of the AANP for its financial reports and a copy of the financial report shall be submitted to
the Secretary-Treasurer of the AANP, for inclusion as part of the AANP
financial report.
ADD: Section 12.4: The officers of the DSS are the Moderator and the
 Manager. ADD: Section 12.5 The Moderator and the Manager must be Active Members of
 ADD: Section 12.5 The Moderator and the Manager must be Active Members of the Association. The Moderator shall appoint the Manager, the new members of
the Charter Members and the successor Moderator in consultation with the
current or former Moderator(s), Manager(s), and member(s) of the Charter
Members. The term of service for Charter Members remains ongoing until
 notice of resignation or death of the member. ADD: Section 12.6: Term of Office: The Moderator shall serve for a period of six
years, renewable once for a six-year term, but not more than twelve
consecutive years. This period may be lengthened or shortened for due cause
by approval of the Charter Members.
 ADD: Section 12.7: Responsibilities of the Moderator: The Moderator shall
select the cases for presentation, preside at the DSS at the Annual Meeting of
the AANP, and at the meeting of the Charter Members. The Moderator, in consultation with the Manager and the Charter Members shall make all
operational decisions relative to the DSS. The Moderator shall also present an
annual report to the AANP Executive Council, as well as a report to the
membership at the annual AANP business meeting.
 ADD: Section 12.8: Responsibilities of the Manager: The Manager shall maintain the accounts of the DSS, receiving and disbursing funds for incurred
expenses and perform other functions as needed under the direction of the
Moderator. All accounts and instruments must bear the signature of both the
Moderator and the Manager.
The Manager is responsible to submit a proposed budget tot eh Executive
 Council for formal approval in accordance with established budget policies. ADD: Section 12.9: The Charter Members meet at least once a year, typically at
the AANP Annual Meeting to receive and discuss reports from the Moderator
and Manager on operational and financial aspects of the DSS.
 ADD: Section 12.10: The O.T. Bailey-Helena Riggs Award for the best
presentation by a trainee at the annual DSS is supported by the DSS and the
winner will be selected by the Charter Members following the session. • CHANGE: Section 6.7: Membership Committee:
 CHANGE: Section 6.7: Membership Committee: Membership: 5 members including the Chair, as well as two additional (non-
voting) Junior members.
 Term: 1 year, renewable for two additional terms.

	 Charge: The Membership Committee reviews applications of candidates for membership in the Association and determines eligibility for acceptance in the appropriate category in accordance with guidelines noted above. Proposed Constitution Amendments Per Executive Council Approval, the membership approval of amendments to the Constitution and Bylaws regarding the DSS will be sent out vial and electronic vote four (4) weeks post-Annual Meeting.
DISCUSSION	 Discussion regarding the updates to the Constitution and Bylaws, need to clarify DSS and AANP, bring into alignment. Bylaws- send financial report to the Executive Council. Dr. Carroll thanked the committee for their work.
VOTE	A motion to accept the proposed changes to the Constitution and By-Laws was made, seconded, and passed unanimously without further discussion.
NOTE	Following the Annual Meeting electronic voting will be solicited for amendments approval. Please Note: While the DSS information was presented, it was not yet approved and will not go to vote (electronic or live) until the DSS and the AANP Executive Council agree and approve all amendments.

VI. JNEN Update

PRESENTER	John (Jack) Lee, MD, PhD, Editor-in-Chief, Journal of Neuropathology & Experimental Neurology
COMMUNICATION	 Thanks to the AANP for appointing Jack Lee as Editor-in-Chief Dr. Lee congratulated Eileen Healy for 20 years of service Goals: More timely review of articles. Including those on new and developing technologies. Increase member submissions to JNEN Network to presenters Publication of JNEN articles based on <i>What Every Neuropathologist Need to Know presentations</i>. Continued Efforts: Continue JNEN-based SAM's and those with the <i>Short Course and Presidential Symposium</i> Interactions with the AANP website Work with OUP on social media presence

VII. Adjournment

PRESENTER	Elizabeth Cochran, MD, President
VOTE	With no further items to discuss, Dr. Cochran called for a motion to adjourn. The motion to adjourn was made, seconded, and passed unanimously with no discussion.



MINUTES: 6/9/2018

TYPE OF MEETING	AANP Annual Business Meeting II
FACILITATOR	Elizabeth Cochran, MD, President
NOTE TAKER	Carlye Armstrong, AOE Consulting

I. Call to Order

PRESENTER	Elizabeth Cochran, MD
COMMUNICATION	With a quorum of members present, President, Dr. Elizabeth Cochran, called the Annual Business Meeting II of the American Association of Neuropathologists to order at 11:45 am.

II. Officer Reports

OFFICER	Vice-President for Professional Affairs and Website Committee – Douglas Anthony, MD, PhD
COMMUNICATION	 Vice-President for Professional Affairs and Website Committee – Douglas Anthony, MD, PhD Listed 7 current members Thanks for years of service Membership Education Survey Goal: Base educational offerings on data collected from the membership ACCME-driven requirement for CME Assess and document Professional practice gaps Education an needs of membership Results utilized for topic areas for future annual meetings Survey content sources AANP Education Committee meetings Prior evaluations/surveys Fall 2017 AANP Membership Survey Link sent via email to AANP membership: Survey period: October 9-November 10, 2017 143 respondents provided responses to 23 questions Clinical Assertion Statements Autopsy Pathology Neurodegenerative and age-associated neuropathology Reuromuscular Diseases Infections of the CNS Clinical Practice/Healthcare Policy, etc. Epigenetics Analysis Several areas where there may be a need for additional education for members 2017 Fall Survey Do you assess for molecular alterations in diffuse gliomas? Which molecular alterations are tested? Practice Survey is conducted every four years. Prastice survey is conducted every four years. Prast membership surveys (2007-2017) are on the AANP website, www.neuropath.org/survey AANP website, About Us, Professional Affairs, Survey
	 Editing on current website. Showed statistics of website traffic.

0	Website Highlights
0	Home tab, Login, Menu bar, Home page, News
	 Menu bar submenus
	 Second tier of menus
0	In Memoriam
0	Membership Engagement
	 467 regular members
	211 senior members
	 49 affiliate members
0	Social Media
	 Twitter (1800 followers)
	 Facebook (2000 followers)
	 LinkedIn (285 followers)
	 Instagram – Developed "Photography Policy"
	 Neuropathology blog – Dr. Moore
0	Committee Report
	 Committee functionality was implemented this year, being used by some
	AANP committees. Mostly positive feedback.
	 Job Postings are regularly updated. Dr. Doug Miller's wife helps maintain
	the job postings on Brian Moore's blog.
	 DSS- includes 2 sites, AANP and one at Pittsburgh.
	 Updated Join Page, with more focus on benefits of membership.
	 Developed broken link plan for platform stability/updating
0	Plans for next year:
0	 Process feedback from Annual Meeting
	 Continue review of LMS (Learning Management System)
	options/education modules
	 Work with DSS on best design for database of cases
	 Long-term ideas: Single-logins, member services, educational plans

COMMITTEE	Education Committee/Assistant Secretary-Treasurer
PRESENTER	Edward Lee, MD, PhD, Chair
OMMNICATION	 2017 - 2018 Overview Semi-annual meeting took place in February 2018 3-year contract with Hyatt Regency was secured (renewed next three years), consider 100th meeting Membership Survey was discussed Self-Assessment Modules (SAMs) ACCME ABPath Updates- CME Accreditation with Commendation Save the Date 95th Annual Meeting: June 6-9, 2019 at the Grand Hyatt Atlanta 96th Annual Meeting: June 11-14, 2020 at the Hyatt Regency Monterey 97th Annual Meeting: June 10-13, 2021 at the Hyatt Regency St. Louis 98th Annual Meeting: June 9-12, 2022 at the Hyatt Regency Coconut Point AANP Annual Meeting Attendance from 2001-2017 was displayed graphically Semi-Annual Meeting – February 12, 2018 areas of discussion: 2017 Annual Meeting Assessment 2018 Annual Meeting Center USCAP Interactive Learning Center Neuropathology in Undergraduate Medical Education CANP- Royal College MOC ACCME and ABPath Updates 2017 Annual Meeting Quality Evaluation, broken down into six categories on a 1 to 4 scale Information was Pertinent - 3.72 Teaching was Effective - 3.67 Information was Current - 3.74 Contribution to Improving Patient Outcomes - 3.69 Based on what I learned today, I will improve my research/practice by incorporating the following (check all that apply), 5 categories based on percentage Improved diagnosis/patient assessment - 94.4%

 Useful therapies and appropriate uses – 30.8% Cutting-edge science in this therapeutic area – 52.8%
 Best practices of my colleagues and leaders – 63.6%
 I do not plan to make any changes to my practice at this time – 2.8%
Overview of Educational Processes
 Membership Survey
 Course Planning & Speaker Selection
 Needs Assessment/Gap Analysis
 Invite Speakers and Collect Materials
Membership Survey
 It is NOT a test Dumose is to source areas of advectional need amongst AAND members
 Purpose is to gauge areas of educational need amongst AANP members The data gathered from the membership survey is crucial to documenting
professional practice gaps and underlying educational need for our accreditation
board (ACCME)
 Conducted the Fall 2017 Membership Survey in October 2017 which served as key
needs assessment data for planning the 2019 Annual Meeting
 Areas of need include education related to autopsy pathology, neoplastic
diseases, forensic neuropathology, neuromuscular diseases and clinical practice
and healthcare quality
Self-Assessment Modules
 Official SAMs provider for neuropathology Organization of OAMs to the Associate Develop of Dethology
 Completed annual submission of SAMs to the American Board of Pathology Offered SAMe hundles \$150 for unlimited eccess to SAMe from 12/01/2017 through
 Offered SAMs bundle: \$150 for unlimited access to SAMs from 12/01/2017 through 12/31/2018
 14 Journal-Based SAMs currently available; 71 purchased
 New Self-Assessment Modules:
 7 Annual Meeting SAMs
 7 Journal-Based SAMs in development
 6 additional journal articles for SAM development
 2017 Annual Meeting Self-Assessment Modules
Special Course
 Presidential Symposium
 Parisi Lecture DeArmond Lecture
 DeArmond Lecture Korey Lecture
 More Lecture
 Diagnostic Slide Session
• Summary: CME
 ACCME Awarded Accreditation with Commendation in July 2017 (special
thanks to Ross Reichard and AOE); six-year accreditation term through
July 31, 2023
 Next reaccreditation will require utilization of the new commendation
criteria
 Submitted 2017 Annual Report data in March Developed Journal-based SAMs
 Developed Journal-based SAMs Goal to meet AANP members CME/SAMs needs has been achieved
 Goal to meet AANP members CME/SAMs needs has been achieved Summary: Meeting
 Continued support from meeting planner
 Multi-year hotel contract at stable year-to-year cost (food and beverage
minimum) and A/V contract
 Developed meeting budget
 Meeting app
 Meeting attendance and hotel reservations are stable/increasing
 Marked increase in meeting exhibitors
 R13AG059336- 2018 Annual Meeting: Neuropathologic heterogeneity in dementia
 and aging Submitted in August 2017 to support the 2018 meeting
 Submitted in August 2017 to support the 2018 meeting \$22,300 budget
 Independent, NIH-commissioned panel recommended "creating
opportunities for the training of neuropathologists in the sub-field of
neurodegenerative disease research"
 Grant support highlights:
 6 x \$1,000 trainee travel awards
 20 x \$500 trainee travel awards
 Travel support for trainees on education committee

OFFICER	 \$500 award at the Diagnostic Slide Session for best neurodegenerative disease presentation Question: Send testimonials for Grant? NIH- submit multi-year grant; LOS and testimonials Additional Developments Will begin providing Royal College Section III MOC Credits for our Canadian CANP colleagues (many of whom attend the AANP meeting) Exploring a short course at the USCAP Interactive Learning Center (co- branded course); integrated, hands-on experience Secretary-Treasurer – Charles L. White, III, MD Current Financial Status
COMMUNICATION	 Profit & Loss and Balance Sheet reports for FY 2017 (and 2016 for comparison) distributed QuickBooks accounting software has been implemented MemberClicks has been implemented and has facilitated membership management, including dues tracking 2017-2018 Activities Quotes for Directors and Officers and liability insurance obtained and under review Financial Committee (convened by AANP President, Dr. Cochran) to develop financial policy for AANP Financial Committee Discussion Topics Account signatories Account Signatories Account Signatories AANP/JNEN financial, legal, and administrative relationships Budgeting process Recommend permanent Financial/Investment Committee Other details of structure and defined membership to be determined Areas for Ongoing Focus Work with Financial Committee to finalize financial policy, for approval by Executive Council Work with Constitution Committee to implement permanent Finance/Investment Committee (pending approval by Executive Council and Membership) Develop RFP and identify new accounting firm Income and Expenses: Annual profit & loss summary Dr. White graphically displayed the allocation of income and expenses from 2007 to 2017, in the following categories: Expenses Income Annual Meeting Cost vs. Income
VOTE	A motion was made to approve the Secretary-Treasurer's Report. This motion was seconded and approved unanimously.
PRESENTER	Vice-President – Daniel J. Brat, MD, PhD
COMMUNICATION	Dr. Brat did not have a report to present to membership
PRESENTER	Vice-President Elect – R. Ross Reichard, MD

PRESENTER	President – Elizabeth Cochran, MD
COMMUNICATION	 Highlights of 2017/18 and Special Thanks – Focused Efforts and Successes AOE for continuing to provide essential and professional support to all aspects of AANP administration Dr. Dan Brat for sharing the responsibility of identifying speakers for both the Special Course and Presidential Symposium Dr. Charles White III for stepping up to the be the Interim Secretary Treasurer Executive Council for continuing to be the necessary institutional memory and providing year-to-year stability needed for optimal administration of AANP Received Accreditation with Commendation in July 2017, for a six-year term Thanks to Drs. White, Reichard, and Lee, as well as, the Education Committee New Editor-in-Chief of JNEN Thanks to the Nominating Committee and Dr. M. Hart and Dr. R. Sobel for their assistance with this process and support during the transition NIA/NIH R13 Trainee grant
PRESENTER	President Elect – Matthew Frosch, MD, PhD
COMMUNICATION	 Thanks everyone for their efforts Membership, organization, finance, etc. are in great shape Mentions the Ross and Dr. Frosch discussion Discussion of new entities in novel therapies, clinical and oncologic (consequences on the brain); rapidly moving field Posters and topics

III. Diagnostic Slide Session

PRESENTER	Caterina Giannini, MD, PhD, DSS Moderator
COMMUNICATION	 DSS - Case Submission Twelve cases will be presented chosen among 31 new submissions Submitted cases covered a wide spectrum of pathology Neoplastic, vascular, muscle, nerve developmental and infectious disorders Neurodegenerative diseases

Special Thank You: O Carlye Armstrong and AOE I ori Touchaitz and Caseia Crary from Mayo
 Lori Tauchnitz and Cassie Crary from Mayo
 AANP Education Committee
 Rebecca Folkerth, DSS manager
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IV. Neuropathology Fellowship Program Directors Committee

PRESENTER	Suzanne Powell, MD, Chair
COMMUNICATION	 There are 28 members on the committee including ex-officio Thanks to AOE- Listserv – Program Director sent letters to bring them into the committee; join as invited guests if non-AANP members Trainee Luncheon focused on Job Opportunities Employers will be present for networking Executive Council will also be present at the end of the meeting Considering Manuscript to look at results of NPRISE exam with correlation with Board Exams Rebecca Johnson approval; hopeful for publication in the next year Please write questions! Formats available from the Committee and from Jay Wagner at ASCP

V. Old Business, New Business, Recognition

PRESENTER	President – Elizabeth Cochran, MD
COMMUNICATION	 Old Business None New Business None

VI. Adjournment

PRESENTER	President – Elizabeth Cochran, MD
COMMUNICATION	A motion to adjourn the 2018 Business Meeting II was made and seconded. The motion was approved unanimously without discussion at 12:45pm.